



Building Early Emotional Skills (BEES) for Groups Online Train the Trainer

Course Syllabus

Overview

BEES for Groups Online Train the Trainer is an opportunity to learn more about the BEES for Groups curriculum and workshop series. This course will give potential facilitators a strong foundation in the BEES history and theoretical framework, adult learning best practices, and in-depth review of the content units. Completion of this course allows participants to access the BEES for Groups curriculum materials and implement the BEES for Groups workshop series as trained facilitators.

Course Outcomes

- Learn the history of BEES.
- Understand the BEES theoretical framework.
- Learn about and understand best practices for adult learning.
- Practice activities from the BEES curriculum.

Course Content

The BEES for Groups Train the Trainer course consists of 4 units. Each unit includes videos, exploratory activities and reading materials. These units are designed to lay a solid foundation of understanding about the BEES for Groups curriculum materials, adult learning and BEES for Groups implementation.

Participant Expectations

The BEES for Groups Train the Trainer course is offered as an asynchronous self-paced course. There are no specific deadlines for content completion. The course site will be available 24 hours a day, 7 days a week, so you are able to login and work on the course content and requirements at your own pace. Learning content is sequenced so that it is completed in a specific order to build on the previous unit. Learning content is to be completed in the order listed. Once all learning content has been completed, participants will have access to the BEES Facilitator Materials module, which has all the materials needed to run a BEES for Groups workshop series.

Course instruction will be provided via Michigan State University's Desire2Learn (D2L) course management interface. Each unit varies with the amount of time it will take to complete. You are required to complete all the units in order to receive a completion certificate and to be able to access the BEES for Groups facilitators materials.

Unit	Topic	Description
1	Welcome & Introduction	Learn about BEES and MSU Extension
2	BEES Curriculum	Learn about the BEES curriculum
3	Best Practices in Adult Education	Learn about Andragogy: Adult Learning
4	In-Depth Unit Review (covers units 1-8 of the BEES curriculum)	Take a deep dive into each BEES content unit and practice activities from the curriculum





Course Requirements

To receive a completion certificate and access to the facilitators materials you are required to complete the following:

- Visit, review and complete all the course units.
- Post one individual response to the prompt question in the “Who Am I” discussion forum.
- Complete the Post-Course Survey

Technology Requirements

The course will contain links to other websites and documents, some of which are in PDF format. It is recommended that you have the latest version of [Adobe Acrobat Reader](#) installed on your computer. You should have a high-speed internet connection and close all other windows and programs prior to entering the course. The course utilizes Michigan State University’s D2L interface and it is recommended you perform a [systems check](#) to ensure the necessary software is on your device. The course is compatible with mobile devices such as tablets and phones, however, content may be harder to view in full screens.

Course Policies

- **Your participation:** It is expected for each unit, you will visit, review and participate in the content. In order to receive a completion certificate and access the BEES for Groups facilitator materials all course content must be completed.
- **Desire2Learn Code of Conduct:** MSU expects that you will respect the rights of faculty and other students as you participate in the educational process. Participating in a D2L course means that you may have access to personal information and academic work produced by other students and faculty members, such as discussion board postings and other work produced in the course. Academic norms and MSU policy require that you must not reveal any information about classmates, course work content, or its authors to anyone outside the course. Course materials may be shared with permission from the instructor.

Course Instructor and Interaction

- **Interaction from Instructor:** The self-paced, online nature of this course allows for online communication with course instructors through facilitated discussion forums as well as individual emails as necessary. To contact the instructor, please either send an email through the D2L site or to kmoyses@msu.edu for questions. The instructor will respond within 24 hours.



For enrollment, content and class questions, please contact

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For technical questions, please contact:

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